OFFLINE DEMO SCRIPT

SurveyRocks

SYSTEM REQUIREMENTS

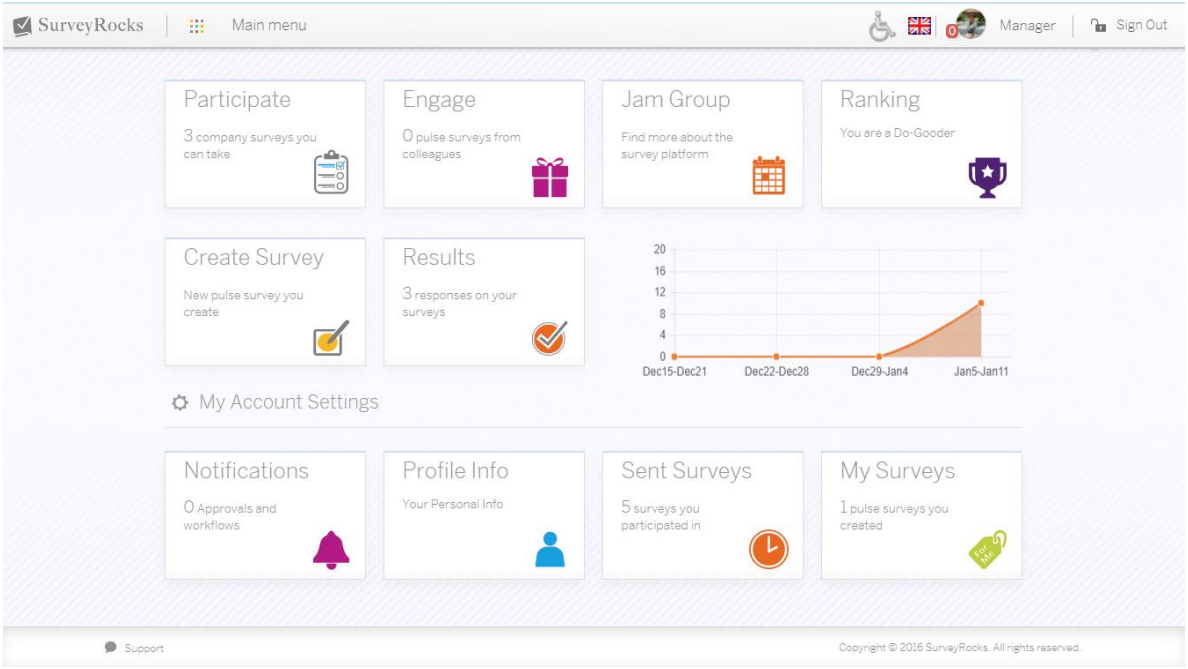| Demo URL – Front End	Preferred Browser
https://aaqac4e94dbe.hana.ondemand.com/SurveyRocks/	Google Chrome
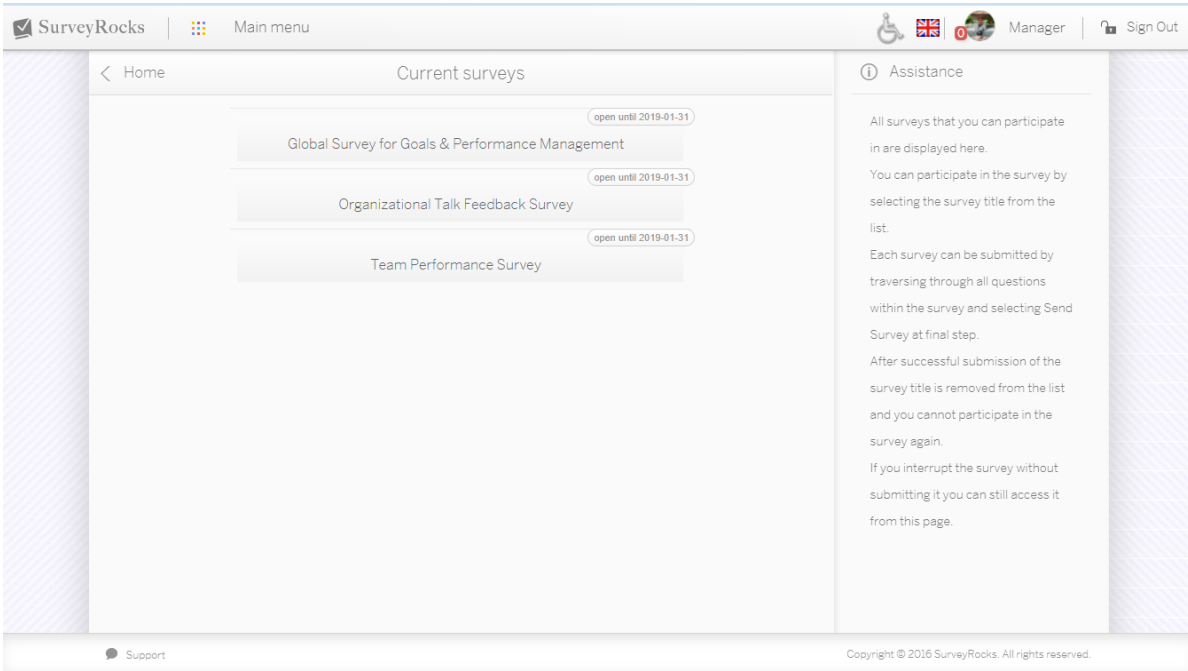
DEMO USERS AND ROLE INFORMATION

System ID	Demo User	Password
sapplatformx1@gmail.com	Employee1	SapPlatform1!
sapplatformx2@gmail.com	Employee2	SapPlatform1!
sapplatformx3@gmail.com	ManagerX	SapPlatform1!

PREREQUISITES

1. **Web Browser**

STEP-BY-STEP GUIDE

Step	Screenshot
1. This is SurveyRocks homepage. Feel free to log in with any of demo users. Click "Participate" if you want to answer one of the demo surveys.	
2. Select one of the three demo surveys available, and proceed with answering the questions. Note: this are test surveys and you can answer them unlimited number of times.	

Step	Screenshot
3. Click "Reports" tile to check the three reports based on the test surveys found in "Participate" tile, we've created. Note: these reports are answered by 10 people. "Organizational Talk Feedback" report is only available from **ManagerX** demo account. Just click "My OrgUnit" to be able to see the results.	**SurveyRocks** | Main menu — Manager | Sign Out < Home — Reports — (i) Assistance Assistance Video Global Survey for Goals & Performance Management - Report Organizational Talk Feedback - Report Team Performance Survey - Report 💬 Support — Copyright © 2016 SurveyRocks. All rights reserved.
4. You are only able to create simple pulse surveys in this demo instance. To create them please click "Create Survey" on the homepage, enter the survey title and add the number of questions.	**SurveyRocks** | Main menu — Manager | Sign Out < Home — Create Survey — Next > — (i) Assistance Insert title for your survey Survey Title: Select number of questions. Number of questions: − 1 + 💬 Support — Copyright © 2016 SurveyRocks. All rights reserved.

Step	Screenshot
5. For every question you are able to choose one of the three question types answers. Text, Options and Rating are available to choose from.	SurveyRocks ⋮⋮⋮ Main menu ♿ 🇬🇧 ⓪ Manager 🔒 Sign Out ‹ Back — Question 1/3 — Next › ⓘ Assistance Insert question title Question Title: [ ] Select question type Question Type: Select question type to use... ⌄ 💬 Support — Copyright © 2016 SurveyRocks. All rights reserved.
6. After adding all the questions, you need to add the participants too. Use the search box "Search for a Recipient" to add the demo accounts. Note: Please use only the following participants: Employee1, Employee2 & Manager.	SurveyRocks ⋮⋮⋮ Main menu ♿ 🇬🇧 ⓪ Manager 🔒 Sign Out ‹ Back — Create Survey — Create › 🔍 Search for a Recipient... Rachel Green 11 / February Ross Geller 02 / November Phoebe Buffay 30 / July Joey Tribbiani 25 / July ⓘ Assistance Search across all your colleagues and select the participant of your survey. Below this text the side panel gets updated with the selected employee(s). You can easily select several participants at once for the same survey. Simply search for your participants and click on the check box next to their name to add them to the survey. To remove a participant from the list below, simply click on their name. 💬 Support — Copyright © 2016 SurveyRocks. All rights reserved.

Step	Screenshot
7. After logging in with some of the demo users click "Engage" to find the survey that needs to be answered. Note: In "Engage" you can see only the simple pulse surveys that can be made from "Create Survey"	SurveyRocks · Main menu · Employee1 · Sign Out Home · Engage · Assistance Demo Support · Copyright © 2016 SurveyRocks. All rights reserved.
8. To see the results from your pulse survey, click "My Surveys" on the homepage. You should be able to see your survey. Hover over the survey. To see the results through the predefined charts click on the left side. To edit title or questions click on the right side of the survey.	SurveyRocks · Main menu · Manager · Sign Out Home · My Surveys · Assistance Search... 7 / 7 · Employee Job Satisfaction Support · Copyright © 2016 SurveyRocks. All rights reserved.

APPENDIX

SurveyRocks video: https://www.youtube.com/watch?v=DVZFiX_GRLI&t